

Warden Monthly Report

STEYNING, BRAMBER AND UPPER BEEDING

January 2026

Hi vis Patrol hours TOTAL:	55	ASB incidents TOTAL:	6
Foot - Steyning/Bramber/Upper Beeding	39.5	Noise	
Vehicle - Steyning/Bramber/Upper Beeding	15.5	Neighbours	
Notices/warnings TOTAL:	2	Driving/vehicles	3
Verbal warning	1	Bicycles	2
Parking alert	1	E-scooters	1
Yellow card warning (ASB)		Alcohol	
Community Protection Warning/Notice			
Fixed Penalty Notice		Clear up/disposal reports TOTAL:	5
Reports into Police TOTAL:	2	Fly tipping / flyposting	5
Phone (including 101 and 999)	1	Graffiti	
Online		Dog fouling	
Intelligence report	1	Litter	
Verbal	2	Drug litter	
		Hazards	
Media Reports TOTAL:	13		
Press release/Community magazines	1		
Social media posts	12	Community events attended	13
Admin	8.5	School contact	3
Vulnerable people welfare checks	17.5	Youth engagement	1
Signposting	2	Reports to DVLA	2
Safeguarding referral		Reports to Operation Crackdown	

UPDATES FROM DECEMBER:

- I have arranged the first minibus trip for residents of Dingemans Court. Big thanks to Ian Alexander and Graham Welsh for all their support.
- Monthly drop-in sessions now arranged with Steyning leisure centre. This will hopefully enable us to meet more of the younger people in SBUB.
- The Neighbourhood Wardens Day at the Steyning Festival has really taken shape, we have had confirmation from colleagues that they will be taking part. More to follow.

ASB crime

Steyning:

- Received a report from the Clerk's office of a gentleman driving erratically in Fletchers Croft car park. Fortunately, they took a video and the VRN of the vehicle concerned. Tracy (PCSO) did a vehicle check and obtained the driver's address. We visited the driver at his mothers' house. We were invited in and asked the driver about the incident that had taken place that morning. He was very honest and said he did some doughnuts in the car park (the car park was covered in snow). I asked him how long he had a licence for and he replied since September last year. Tracy informed him that if he came to our attention again, a section 59 would be placed on his car which could eventually lead to the car being seized. He apologised and said he would take more care in the future. His Mother thanked us for our visit. No further action required at this stage.
- While on a patrol of Shooting Fields with Tracy (PCSO) we managed to stop a young man riding an electric scooter on the Road. He was aware that he shouldn't be riding his scooter in this way. He gave us his details.

He lives in Annington. He was given a warning, and it was explained to him that he could have his scooter seized by the Police under section 59 if he is seen again riding it on the public highway. Warning notice issued.

Bramber: Nothing to Report

Upper Beeding:

- I received a report from the Manager of Nisa Local, Upper Beeding. The Manager sent me a video and pictures of a young lad stealing a bottle of drink. The images were really clear. The young lad was wearing an Upper Beeding Primary School uniform. I visited the school who Identified this boy (He is only 11 years of age). I met up with Tracy our PCSO. We will conduct a home visit to this boys house next week and speak to the family.

Parking/vehicles

Steyning:

- I carried out a DVLA vehicle check on a van parked in Shooting Field. The van came back as tax expired on 1st January. The van did have a valid MOT. I placed a parking alert on the van. The next day the van had been removed, whereabouts unknown.
- I carried out a DVLA check on a vehicle parked on the grass area in St. Cuthmans Road which belongs to Saxon Weald. The vehicle is SORN but will pass the details on to the Housing Officer to see if they are happy for the vehicle to be left at the location.
- A van came back as SORN after carrying out a DVLA check. The vehicle is now parked on the grass beside a property in St. Cuthmans Road. This has been reported to Saxon Weald for them to decide if they want to speak to the tenant or are happy to leave the van at this location.
- Parking patrols at Steyning Grammar.

Bramber: Nothing to report.

Upper Beeding:

- I have attended Upper Beeding Primary School in the mornings and afternoons when possible to marshal any vehicles that are parking irresponsibly. I haven't had many problems with drivers. It is clear that parents can drop off their children and park safely whilst doing so. The more I am there engaging with residents the less irresponsible parking the school are reporting.

Fly tipping/littering/graffiti.

Steyning:

- I carried out a patrol with an Anti-social behaviour (ASB) Officer from Horsham District Council of St. Cuthmans Road, Steyning. We were meeting with the Police to see if we could produce any positive ideas to enhance the area for the residents. This is a project our ASB Officer is leading on (more to follow). On a patrol of the estate, I came across four separate fly tipping offences. These have been photographed and sent to Saxon Weald for clearance.
- On another patrol of St. Cuthmans Road, I came across the four original four fly tips plus one more. Please see below for more information (**Under the heading meetings**). Unfortunately, a bumper and some disc brakes have been added to the fly tip in the garage area.



Bramber: Nothing to report.

Upper Beeding: Nothing to report.

Community engagement/events/meetings

Steining:

- Steining football club Re: Steining festival. We have approached the football club to ask if they would volunteer to take part in the festival on the Neighbourhood Wardens day. They are taking it to committee to make a decision.
- I attended a meeting in Penfold Hall with colleagues from the Church, Libraries, and the youth service from Steining/Upper Beeding. We discussed ways of coming together as a group, sharing the responsibilities of hosting different events. Lots of new ideas came up, especially around doing things for young people living with Autism/SEN. One event we would like to host is the game Dungeons and Dragons. It was really rewarding for us all to meet up, share ideas and hopefully work together in the future.
- I attended the monthly meeting at the Dingemans estate. We are looking at ways of reviving the board games club or holding quizzes, any ideas to help support the community there. Our first session was held on the 15th of January, from 14:00-15:30. I set a quiz for the residents, they really enjoyed it. We will be playing games at our next monthly get together. We have also booked a trip for the residents using the local minibus. We all agreed to go to The Old Barn garden centre.
- I arranged to meet up with Shelley Gosden from Horsham District Council (Community Safety Anti-Social Behaviour officer) and Tracy Bicknell (PCSO) at St. Cuthmans Road. There have been a couple of ASB cases come up last year and we wanted to look around the area to assess any improvements we could make. The area is clean. We did come across some fly tipping, some of the garages are in a bad state. I found one open that had some rubbish inside. This I believe will end up having more rubbish dumped inside it if it is not

secured. We will continue to work together with Saxon Weald to see if any improvement could be made E.G: Planting, making the area more appealing to live in. Shelley will be speaking with her counterpart in Saxon Weald, and we hope to carry out a survey of the residents to see how they feel living in St. Cuthmans Road. I have been speaking to Horsham District Councils enforcement team regarding the Fly tipping. An advisory letter needs to go out to the local residents advising them of no-fly tipping and the penalties that go with this kind of behaviour. Fly tips reported to Saxon Weald.

- I have met up with the Steyning Athletics club members who take part in WalkFit. This is a popular group, giving me the opportunity to patrol and engage with more residents.
- Hosted our monthly Board games café at the Penfold Hall. This is a great way for residents to come together. The event caters for all ages.
- I have attended the Church Café at the Penfold Hall a couple of times this month. There's always a good atmosphere, this gives more residents the opportunity to ask questions and for the Neighbourhood wardens to explain what we do.

Bramber: Nothing to report.

Upper Beeding:

- I have held Wardens drop-in sessions at the Hub, Upper Beeding this month. Always a great way to talk with residents regarding any problems they may have. Tracy (PCSO) and my new Line Manager Ross Spanton also attended on one occasion to meet and greet with the local residents. Two residents approached me with different issues. I have signposted them to the correct agencies.
I must thank Heather from the Hub who supplied me with three bags of food shopping for a resident who is going through some tough times. He was extremely grateful.
- I visited the Repair Café, Upper Beeding. I met with the organisers and the volunteers who give up their time to repair anything. It was very beneficial to meet all involved and to meet some of the residents using this service.

Patrols (foot/visible and car)

Steyning

High Street
Bus Shelter
MPF
Fletchers Croft
Schools
Mouse Lane

Bramber

Bramber Castle and nearby footpath/train line signs
Botolph's Church

Upper Beeding

Smugglers Lane
Playing field
Small Dole skate park
Beeding Hill/Truleigh Hill
Adur Valley Court
After school patrols

Older, vulnerable people and youth

Steyning:

- I came across an older lady who was having some difficulty getting her husband into the car. I offered to help and asked the lady to bring the car round whilst I stayed with her husband. I assisted the husband into the car. They were very grateful and made their way out of the car park.

- Visited a resident with her daughter in Fairs Field, Steyning. She is doing really well. We had a nice chat and invited her to the Board Games Café in February.
- I received a call from a lady who was concerned regarding youths on bikes riding close to her. When she challenged them they became abusive. I will check in on this lady from time to time. She has my phone number now too.
- I engaged with a lot of young people on my visit to Steyning leisure centre this month. Our new Neighbourhood warden drop-in session starts in February. We feel it's important to be available for all residents of the community, regardless of age.
- I attended Steyning Grammar boarding School with P.C Sally Scott (Neighbourhood Youth officer). We gave a Powerpoint presentation to the students regarding keeping themselves safe when going out and keeping safe when going online. Topics included being aware of Scams, sextortion, self-generated indecent imagery, peer pressure, drug and alcohol awareness and the risks associated with these E:G Drinks being spiked etc. The students were also given details of organisations where students can get help and advice in a confidential way.
The meeting was well received; we had a question-and-answer session after the presentation and a chance to have a general chat to the students.
- I attended the primary youth club at the Steyning centre. This club caters for children between 6-11 years of age. A good turnout, lots of activities including Pool, Air hockey, X-Box, painting, and group games.



P.C Sally Scott

- Paid a visit to a couple from Steyning who I met at the Hub, Upper Beeding. Just a courtesy call to provide details of events in SBUB.

Bramber: Nothing to report.

Upper Beeding: Nothing to report.

Dog related issues

Upper Beeding:

- Loose dog found off Shoreham Road heading into Upper Beeding. Fortunately, the owners were found, and dog was reunited with them.

Cycling

Steyning:

- Young kids are now cycling along the footpaths leading into the High Street. We will monitor the area. Information has been passed on to our PCSO.

Parish specific/other

Steining:

- I met with the business group chairman in Steining to discuss ways of making the area more “Dementia friendly.” One way would be to be able to contact the group if someone vulnerable had got lost/gone missing. If anyone does go missing I will be able to contact the Chairperson via WhatsApp who will inform the whole of the business group.
- **Bramber:** Nothing to report.
- **Upper Beeding:**
 - Whilst on patrol with the WalkFit group, one of the participants informed me of the Churchside Café who were looking at starting a Board Games Café at their premises. I met up with the business owners of the Churchside Café, Upper Beeding the following day. We discussed the possibility of joining forces to create a new Board Games Café. The Neighbourhood Wardens have approximately one hundred board games that could be used. The meeting was very positive; we hope to start something new once the Church committee have met to discuss.

We have been given additional phone numbers that we can be contacted on. You can now reach us the following ways:

Alison Page: 07734 387889 (mobile) / 01403 215 366

John Sampson: 07734 387888

SBUB.wardens@horsham.gov.uk

How/where to report:

Litter issues can be reported to HDC:

You can report a damaged or overflowing litter **bin**:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/report-a-damaged-or-overflowing-litter-bin>

If you witness **fly tipping in action**, please call Sussex Police and, if possible, provide them with the registration of the offending vehicle and subsequently any relevant dashcam footage you may have.

You can also report any fly-tipping you find to HDC at: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping>

Graffiti can be reported directly to Horsham District Council via their website: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning>

Dog related incidents:

<https://www.horsham.gov.uk/report/dog-attacks>

Stray Dogs can be reported to the HDC contractor on **07512 089777** but they must already be contained.

<https://www.horsham.gov.uk/environmental-health/stray-dogs>