

Neighbourhood Watch - Area Coordinator Roles & Responsibilities

Neighbourhood Watch (NHW) - Area Coordinator Roles & Responsibilities

Thank you for taking on the important role of Area Coordinator. You play a key role in supporting Scheme Coordinators and helping to strengthen communication across your ward or defined area.

Core Responsibilities:

1. Support to Local Coordinators

- Act as the primary point of contact for Scheme Coordinators in your area.
- Offer guidance, encouragement, and help troubleshoot issues as they arise.
- Check in regularly with Coordinators and support their ongoing involvement.

2. Communication & Updates

- Share relevant police alerts, district updates, and NHW resources with Coordinators.
- Help coordinate feedback or updates from the local police to relevant schemes.
- Encourage two-way communication between coordinators and the wider NHW structure.

3. Coordination of Local Efforts

- Help organise localised NHW activity such as meetings, leaflet drops, or safety campaigns.
- Identify streets or schemes in your area that may need support or re-engagement.
- Encourage information sharing and collaboration between neighbouring schemes.

4. Liaison with District Coordinator

- Keep the District Coordinator informed of challenges, successes, and updates from your area.
- Attend area or district-wide NHW meetings and feed information back to local coordinators.

5. Promote Awareness & Recruitment

- Support the promotion of NHW in your area through community connections or events.
- Encourage coordinators to recruit members and raise awareness of local schemes.

6. Optional Involvement

- Represent NHW at local community or council events.
- Assist with specific initiatives such as Dog Watch, Speed Watch, or engagement campaigns.

Note:

Area Coordinators are not expected to be on call at all times, but are valued for their regular presence and leadership in supporting local coordinators. You are helping to build stronger community networks and ensure communication flows between volunteers and key partners.

Thank you for all your work and dedication.

Antonella Meli

District Coordinator, NHW St Albans

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